



Apply here

Start date

Flexible

Duration

Minimum 6 months

Languages

Good spoken and written English levels are required (B2 onwards)
Fluent German (C1)

Location

Dorking, Surrey

Situated just an hour from Central London, the well-connected, historic market town of Dorking is surrounded by the beautiful Surrey Hills. Home to a wide range of sports and leisure facilities, restaurants, pubs, shops, cultural activities and much more, you are sure to find something to suit your tastes.

Are you eligible?

You are eligible for an ESPA internship if you are a registered student or have graduated within the past two years and have access to some form of grant funding

Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

Role

This is a fantastic opportunity for a proactive student fluent in German to gain invaluable experience within a renowned and hugely successful international distributor of construction products. Mentored throughout, you will assist a small team with the analysis of potential acquisition targets in Europe, directly supporting the Group Strategic Development Director. By carrying out a range of tasks within a confidential department, you will not only be helping this major stock market listed company to fulfil the aim of building on its current leading market position and achieving further international growth, but you will have a brilliant addition to your CV and skillset.

Tasks

- Conduct research using a variety of sources to compile data on companies, such as accounts, demographics and competitors
- Help to collate researched information
- Present information via clear reports to aid decision making
- Carry out written translations from German into English
- Assist with administrative tasks
- Attending meetings or events outside of the office if required (expenses paid)

Desired Skills

- Working towards a degree in Business, Economics, Accounts, Statistics or similar
- Fluency in German (C1)
- A good understanding of business functions and accounts
- Strong analytical and report-writing skills
- Competency in Microsoft Office with great computer skills
- Professional telephone manner
- Ability to work both proactively and independently as well as part of a team

The Host Company

The host company is a major, international trade-focused, multi-channel distributor of construction products with a turnover of €2.11 billion to December 2021. Aiming to become the leading international distributor of building materials and related activities, they follow a strategic and sustainable approach. With a strong focus on quality in both the products it distributes and the service it provides to customers, they are set up to provide a high-quality internship to the right candidate.