



## Apply here

### Start date

Flexible

### Duration

6 months

### Languages

Good spoken and written English levels are required (B2 onwards)

### Location

Bristol, England  
Bristol is the largest city in the South West of England. It has a strong reputation for creativity, digital innovation and social enterprise, and is the home of Oscar-winning Wallace and Gromit and urban artist Banksy. Offering a lively nightlife, bars and restaurants aplenty, musical diversity and many historical attractions, including the SS Great Britain and the Clifton Suspension Bridge. In 2017, The Times newspaper voted it 'Best Place to Live in the UK' for young adults.

### Are you eligible?

You are eligible for an ESPA internship if you are a registered student or have graduated within the past two years and have access to some form of grant funding

### Benefits

See website for details of all ESPA benefits. For all internships over 6 months, additional benefits will be paid. Details available at interview.

## Role

This is a fantastic opportunity for an enthusiastic Marketing student to gain hands on experience within this established, rapidly growing, e-commerce fulfilment business. Mentored throughout, you will assist with various tasks to help ensure that operations run smoothly. Alongside this, you will work with the Sports Partnerships Team to manage the ticket allocation process for staff members (the host company is the main sponsor for several of the local professional sports teams e.g. football, basketball, rugby). Not only will this role be great for both personal and professional development, but it could potentially lead to long term future employment within Bristol or your home country.

## Tasks

- Supporting the Sports Partnership Team to ensure smooth running of operations
- Working with Internal Communications Team on ticket allocations to staff members
- Collect and enter data into each system to ensure system optimisation
- Data collation from Excel spreadsheets into key systems
- Evaluate market statistics and trends
- Various other ad hoc administration duties as directed
- Event planning and co-ordination
- Monitoring marketing email inbox

## Desired Skills

- Working towards a degree in Marketing, or similar
- Energetic, with a positive attitude and a desire to learn
- Confident and proactive
- Highly organised
- Excellent written and verbal communication skills
- IT literate, with good knowledge of Word, Excel and PowerPoint
- Flexibility and a willingness to assist with a variety of tasks as required

## The Host Company

The host is the fastest growing e-commerce fulfilment company in the UK and have raised significant series A investment funding to fuel their growth. Their core focus is on global fulfilment and distribution, and with their in-house development team they offer solution integrations to suit all platforms. Based in the UK, the firm also have big overseas expansion plans after experiencing 100% quarter on quarter growth over the past year and have already opened operations in The Netherlands and Spain. With regular extra-curricular activities including sports teams & social events, this company is sure to provide an all-round great experience!